

A student who, for educational and vocational reasons, wishes to graduate from high school in less time than the normal four year grade 9-12 sequence may request permission for early graduation. The procedure for early graduation is outlined below:

- 1) The student will meet with the principal **during the month of October** to express his/her intent to graduate early.
- 2) The student will then meet with the counselor and principal to review credit requirements for graduation. If all credit requirements are capable of being met to allow for the early request then the principal will communicate and confer with the parent or the legal guardian to ensure that this is what they would like to pursue. Early graduation Board Expectations will be reviewed with the parent and student.
- 3) These Board Expectations will include: Students will not be allowed to attend the senior trip, Students may attend Prom and Homecoming dances as guests, and Students have the choice to take part in the spring graduation ceremonies.
- 4) The HS Principal will discuss with the superintendent the early graduation request(s).
- 5) The student and parent will each write a letter to the Board of Education asking permission for early graduation with reasons supporting his/her plan and request. Examples of reasons to be given consideration are:

Hardship Circumstances
Vocational Opportunities
Enlistment in the Military
Pursuit of Continuous Specialized Education Objective
College Entrance

The student and parent letters must be submitted to the HS principal **by the end of the first week in November**. They will then be given to the superintendent and included in the Board communications for the October meeting.

- 6) The request(s) for early graduation will be put **on the Board agenda for approval at the December Board Meeting**.
- 7) After Board approval or disapproval, the HS Principal will notify the parents of the Board action.

The student must reasonably be expected to satisfactorily complete all state and local graduation requirements of any subjects and credits units or their accepted equivalents in order for consideration to be given to any request.

Each request is to be determined by the Board on the merits of the individual circumstances; one case shall not set a precedent for others.