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Rubric ID: 774
 Rubric District: 57030
 Rubric Name: 756 Bus Driver v2 (STAGES)
 Rubric Active:
 Weighted Rubric:
 INFORMED:

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- [Domain 4](#)

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Element	Domain Text: Job Competencies	Ineffective	Minimally Effective	Effective	Highly Effective
1. Performs job duties to support student achievement (see Job Description)					
Remove Element					

2. Communicates effectively in written and oral form

Remove Element

3. Handles confidential/sensitive information appropriately

Remove Element

4. Uses appropriate interventions when responding to student behaviors

Remove Element

5. Operates school bus in accordance with all local, state, and federal laws

Remove Element

<p>6. Maintains and utilizes the school bus and all related equipment</p> <p>Remove Element</p>	
<p>7. Keeps appropriate and accurate records as directed</p> <p>Remove Element</p>	
<p>8. Participates in required professional learning activities</p> <p>Remove Element</p>	

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Element	Domain Text: Workplace Qualities	Ineffective	Minimally Effective	Effective	Highly Effective
1. Demonstrates prompt and regular attendance; adheres to attendance reporting procedures					
Remove Element					

2. Self-motivated; demonstrates personal initiative

Remove Element

3. Maintains composure in emergencies and other stressful situations

Remove Element

4. Demonstrates positive support of Transportation policies and procedures

Remove Element

5. Completes assigned tasks with accuracy and in a timely manner

Remove Element

6. Ensures a safe, clean, and orderly school bus

Remove Element

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STAGES

Supportive Tool for Assessing
Growth in Educational Systems

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Element	Domain Text: Human Relations	Ineffective	Minimally Effective	Effective	Highly Effective
1. Uses appropriate language and tone when speaking to students and staff					
Remove Element					

2. Responds to and implements supervisor's instructions in a cooperative manner

Remove Element

3. Interacts with public/customers in a courteous and tactful manner

Remove Element

4. Fosters teamwork and contributes to positive morale

Remove Element

5. Maintains positive and appropriate relationship with students and staff

Remove Element

6. Demonstrates professional behavior within peer group

Remove Element

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Element	Domain Text: PERFORMANCE APPRAISAL		
	Ineffective	Minimally Effective	Effective
1. Assists students and other passengers for the purpose of providing safe loading and unloading from buses during normal transport and emergency situations.			
Remove Element			
			Default

2. Cleans assigned vehicles, both interior and exterior for the purpose of ensuring safety, appearance, and sanitation of vehicle.

Remove Element

3. Performs pre-trip, in between trip, and post-trip inspections (e.g. tire pressure, exterior condition, etc.) for the purpose of ensuring the safe operating condition of the vehicle and complying with mandated guidelines.

Remove Element

4. Advises students and other passengers of appropriate behavior for the purpose of reinforcing established guidelines as written in the Board of Education policy and maintaining passenger safety.

Remove Element

5. Fuels assigned vehicle on a daily basis for the purpose of maintaining vehicle in a safe operating condition.

Remove Element

6. Reports observations and/or incidents (e.g. discipline, accidents, inappropriate social behavior, etc.) for the purpose of communicating information to appropriate personnel for their action.

Remove Element

7. Conducts emergency evacuation drills for the purpose of ensuring efficiency of procedures and complying with mandated requirements.

Remove Element

8. Drives school bus/s for the purpose of transporting passengers over scheduled routes to and from school and/or field trips in a safe and timely manner.

Remove Element

9. Informs other school personnel and parents of events, policies and/or practices (e.g. scheduled stops, established routes, route conditions, etc.) for the purpose of providing information and/or clarification of procedures.

Remove Element

10. Attends department meetings, in-service training, workshops, etc. for the purpose of gathering information required to perform job functions.

Remove Element

11. Monitors students and other passengers during transit for the purpose of ensuring the safe transportation of all passengers.

Remove Element

12. Prepares reports (e.g. field trips reports, incident reports, inspection log book, passenger misconduct, mileage logs, routing information, etc.) for the purpose of documenting activities, providing written reference,

Remove Element

13. Responds to inquiries from students, parents, and/or staff for the purpose of providing the necessary information regarding transportation services.

Remove Element

<p>14. Assesses incidents, complaints, accidents and/or potential emergency situations (e.g. road hazards, medical emergencies, accidents, etc.) for the purpose of resolving and/or recommending a resolution</p> <p>Remove Element</p>	
<p>15. Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit</p> <p>Remove Element</p>	
<p>16. Drives in all types of weather conditions. Snow, rain, extreme cold, extreme heat, fog, or other poor weather conditions for the purpose of transporting students safely.</p> <p>Remove Element</p>	
<p>17. Complies with all regulations as set forth by the State of Michigan including Public Act 187 for the purpose of meeting the requirements of a bus driver.</p> <p>Remove Element</p>	

18. Able to communicate with diverse groups and individuals. Including diversity by age, race, ethnicity, religion, or economic status. For the purpose of ensure fair and equal treatment to all.

Remove Element

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