

# MCBAIN RURAL AGRICULTURAL SCHOOL

## TRANSPORTATION GUIDELINES

*This form is intended to supplement guidance in the McBain School handbook.  
For full rules and regulations please refer to the school's student handbook.*

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Parent/Guardian,

The Michigan Department of Transportation and the Federal Government has many laws and regulations we must follow. The following are some guidelines on how the transportation department works and what is expected from parents/guardians and students.

### BUS STOPS

- All new stops or changes must be authorized through the transportation department.
- Please call ahead and allow up to 3 business days for transportation changes to take affect
- For students that seldom ride, a call to the transportation department is required for pick-up.
- It is recommended that students be at their bus stop five (5) minutes prior to the bus's scheduled time. The bus will not wait for students. Parents are not allowed to meet the bus along the road. If the bus has begun to drive away, the student has missed the bus.
- Students that cross the roadway must understand and follow the schools hand signal policy.
- Parents need to be on time when meeting the bus

### DELAYS

- On inclement weather days, we may close or delay school due to weather. Delays or closings are posted on TV 9&10, 7&4, and Fox 33. We also have a call list that will automatically contact you via a call, text, or email. Contact the school office to have your name added to this list. You can also manage it through *Parent Connect*.
- To figure out your pick-up time on a delay morning, add the delay time to your normal pick-up time.
- Drivers may be running earlier than normal on a delay start due to the low number of riders. Please be prepared for this.

### MISSED THE BUS

- If your child missed the bus, the bus will not turn around and come back.
- Buses will not meet along the route for a missed stop.
- If your child was missed and you believe the school is at fault, please contact the Transportation Department so that it may be corrected before the next run.

### BUS RULES

- On the bus, all school rules and polices apply. The Transportation Department promotes three basic rules. If followed, transportation issues are significantly reduced.
  1. Students must stay seated at all times unless the driver has given them permission to move.
  2. Use appropriate language at an appropriate volume.
  3. Show respect to the driver and other students.
- Deviations from these rules can result in assigned seating, loss of school and/or bus privileges, or loss of transportation. The driver has the right to enforce these rules.

Our first priority is the safety of your children. Please read and review this letter with your child. All forms and/or polices noted in this letter are available on the schools web site ([www.mcbain.org](http://www.mcbain.org)) or in your students handbook.

If you have any questions or comments regarding this letter or any other transportation issue, please feel free to call.

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