



Response to Bullying and Cyberbullying

Incident is observed and/or reported

Ensure safety of all students involved

Take an initial statement from the reporting individual

Immediately report the incident to administration

Admin makes a determination regarding the reported incident

Admin meet with alleged victim regarding incident(s)

Review student discipline and other relevant information

Admin conduct interviews with potential witnesses

Admin interviews alleged aggressor

If an incident is deemed Bullying/Cyberbullying by Administration

If victim is from a protected class, or involves harassment

Parent/Guardian of victim and aggressor immediately contacted

School Safety Officer is notified if appropriate

Education and/or discipline action taken as appropriate

Safety Plan established for the victim and no contact for aggressor

Final Reporting form sent to Superintendent for review

Immediately contact the District Title IX Coordinator

District Title IX Coordinator
Becky Rodenbaugh
231-825-2165 ext. 1450
becky.rodenbaugh@mcbain.org

Administrative Steps

If it is determined that bullying has occurred, the following actions may take place, but not necessarily in the order listed below:

- Inform student(s) on the consequences of continued bullying and/or retaliation
- Engage in restorative practices with victim, aggressor, bystanders and parents/ guardians as appropriate
- Inform all relevant adults (teachers, counselors, food service, bus driver, etc.)
- Students may be referred to counselor or social worker as appropriate for continued support
- Follow up check-ins with victim and aggressor to ensure continued safety plan is working

If any further incidences occur, immediately contact building administration. If you believe the administrative actions taken to address bullying are not adequate, please contact Superintendent Scott Akom at 231-825-2165

Is this Bullying?

One-time incidents may be deliberately mean, cruel or developmentally inappropriate, but they may not be bullying. However, some of these behaviors may violate other school rules so they should always be reported to an adult as soon as possible.

For behavior to be deemed bullying, it needs to include the following elements (MCL Sec 380.130b):

- Must be repeated action(s) by one or more students
- Must be written, verbal or electronic expression, physical act or gesture
- Must be direct at a victim with intent to cause one or more of the following:
 - Physical or emotional harm to the victim;
 - Damage to the victim's property
 - Places the victim in reasonable fear of them to him/herself or his/her property
 - Creates a hostile environment for the victim at school
 - Infringes on the rights of the victim at school;
 - Disrupts the education process or the orderly operation of the school

When should you report?
In the event that a bullying incident may have occurred or is occurring, get as much information as possible from your child/student and report it to a teacher, counselor.